

**MINUTES OF THE MEETING OF STAPLEFORD PARISH COUNCIL
HELD ON 12th June 2024 at Waterford Village Hall at 7:30**

The meeting commenced with the following members present: Cllr J Oakins (Chairperson), Cllr M Randall, Cllr George, Cllr Robert Bewick

Apologies: Cllr A Roe

In Attendance: Danielle Houghton (parish clerk)

1: Minutes of the meeting held on 25th of April: Signed as a true record.

2: Matters arising from the minutes.

Waterford Marsh Trees: Nothing to report as it is currently nesting season, work cannot be completed on the site during the months 1st of March and the 31st of August.

Breach in River / Waterford Marsh: Cattle has been arranged with Mr Wilson, there are now 14 cattle grazing on Waterford Marsh.

Parish Council Website: Clerk to speak to Paul about a website update.

Internet Banking / change in mandate: A new mandate and change of address was signed, clerk to take it into branch once the use of Stapleford Village Hall as the address is agreed.

Cllr George to source post box and meet Frances to agree a position.

ROSPA: Cllr Oakins attended Stapleford Playing Field to try and clean up the area as the grass is overly long and there are stinging nettles, Cllr George will speak to the Woodhall Estate Manager for advice on who could be best placed to clean the area up.

Internal Audit/ Annual General Accounts: AGAR for the year signed, figures agree with bank statements. A brief summary of the internal audit was read, with the full report to be sent out for information.

3: Correspondence:

NTR

4: Finance and accounts

The council is asked to approve / note the following payments:

1. D Houghton Salary (May and June)	£500.00
2. Stamps / Envelopes/ Paper	£26.28
3. Walking Leaflet	£220.00
4. Clear Councils Insurance	£560.98
5. HAPTC Internal Audit	£187.25

RECEIPTS

26th April 2024 - £3750.00 Precept

BALANCES

Current Account – £19,827.32 – 21st May 2024

Money master Account - £356.43 – 21st May 2024

5: Planning:

New Applications:

- 5 Bramfield Lane Waterford Hertfordshire

Decisions:

- 47 High Road, Waterford – Refused
- 3 Stapleford Place Farm, Church Lane, Stapleford – Granted
- Little Gobions, Stapleford – Appealing refusal

6: Any other business:

Cllr Randall: Stapleford Village Hall are looking for a person to handle their accounts

Cllr Bewick: Has been in contact with Cllr Ken Crofton with regards to adding a “village entrance gate” to encourage slower speeds in both villages, Cllr Crofton will conduct research into who owns the land at where the gates would be added at either end of both villages.

Date of next meeting: The next Parish Council Meeting will be held on Wednesday 25th of July 2024 at Stapleford Village Hall at 7.30pm