

**MINUTES OF THE MEETING OF STAPLEFORD PARISH COUNCIL  
HELD ON 29th of February at Stapleford Village Hall at 7:30**

The meeting commenced with the following members present: Cllr J Oakins (Chairperson), Cllr M Randall, Cllr A Roe, Cllr George

**Apologies:** None

**In Attendance:** Danielle Houghton (parish clerk), Cllr Joe Thomas, Robert Bewick

**1: Minutes of the meeting held on 18<sup>th</sup> January 2024:** Signed as a true record.

**2: Matters arising from the minutes.**

**Waterford Marsh Trees:** Preventative recommendations out of the tree survey report, discussion on if this work is needed this year was had. Cllr Oakins will look at the report and decide on work required and get quotes from local contacts.

**Breach in River / Waterford Marsh:** No progress has been made on the drinking sites for the animals. Sarah Roberts is waiting for funding to be supplied, but all else is agreed for when this comes through. The funding was promised to come through before the end of March, and Cllr Oakins will chase this up closer to the time.

The breach in the river has got worse since the last flood, the Clerk will raise this with the Environment team as after a few more floods it is felt that the path will be completely gone.

**Parish Council Website:** Nothing to report.

**Waterford Heath:** Nothing to report.

**Internet Banking / change in mandate:** Clerk to give Cllr George the number for the bank to contact them as soon as possible.

**Defibrillators for Stapleford & Waterford:**

Incredibly positive result as the defibs have arrived and are ready for installation at the Waterford and Stapleford Village Halls. Clerk is to send off a headed letter to Cllr Oakins to sign that states the Parish takes responsibility for the defibrillators.

**ROSPA:** Cllr George will have a look at Stapleford playing fields and report back on any work that may need to be done.

**3: Correspondence:**

- Traffic Sensitive Street Review – HCC
- Town and Parish Council Forum East Herts (13<sup>th</sup> March 2024)
- Annual Meeting of Hertfordshire Parish, Town, and Community Councils HCC (5<sup>th</sup> March)
- East Herts Environmental Sustainability and Climate Forum (11<sup>th</sup> March)
- River Bean Monitoring Project

**4: Finance and accounts**

The council is asked to approve / note the following payments:

1. D Houghton Salary (February)	£250.00
2. D Houghton Expenses (Stamps)	£6.00
3. Stapleford Hall Hire	£25.50
4. Waterford Hall Hire (Jan)	£15.00

**RECEIPTS****BALANCES**

Current Account – £17,833.59 end of Jan 2024

Money master Account - £350.39 as at 21.03 .23

**5: Planning:**

New Applications:

- 9 Waterford Common, SG14 2QD (Demo of a single storey rear extension and removal of front bay windows, erecting of single storey extension)

Application Decisions:

- Little Gobions Stapleford – Refused
- 3 Clusterbolts Stapleford, SG14 3ND – Approval not required.
- 5 Bramfield Lane Waterford, SG14 2QE – Approval not required.
- 12 Waterford Common Waterford, SG14 2QD – Granted.

**6: Any other business:**

**Cllr Joe Thomas:** Herts Lynx is a new public transport initiative; it is like dial a ride – incredibly positive for the local community.

**Cllr Randall:** She has been in contact with the River Bean Monitoring project group regarding Parish owned properties along the river, she will also put them in touch with any key contacts along the river too. The meeting on the 20<sup>th</sup> of Feb by Affinity Water was very well attended.

The AGM for Stapleford Village Hall is being held soon, she will confirm when a date has been agreed. There are still discussions occurring around reverting Stapleford Village Hall into the polling station.

**Cllr George:** There needs to be a litter pick around the area as it's not conducive to a nice environment, Cllr Thomas will investigate street cleaning and report back.

A notice board in Stapleford could be shared with the local school, with cost split across the school and the Parish Council.

**Robert Bewick:** Speed along the main road in Waterford is still an issue. Robert is to investigate speed reduction measures as a citizen as there are some of these measures in Hertford Heath where they faced similar issues.

**Date of next meeting:** The next Parish Council Meeting will be held on Thursday 21<sup>st</sup> of March 2024 at Stapleford Village Hall at 7.30pm