

**MINUTES OF THE MEETING OF STAPLEFORD PARISH COUNCIL
HELD ON 28th OCTOBER 2021 IN WATERFORD VILLAGE HALL, AT 7.30 PM**

The meeting commenced with the following members present: Cllr J Oakins (Chairman), Cllr A Roe, Cllr M Randall, Cllr Alison Juniper, Cllr A George

Apologies: None

In Attendance: V Paskell (clerk), Cllr McMullen

1: Minutes of the meeting held on 23rd September 2021: Signed as a true record.

2: Matters arising from the minutes.

Bullsmill Lane / Waterford Hamel: The houses are now for sale and the development is almost complete.

Stapleford Village Hall Update: Cllr Randall attended a village hall committee meeting and confirmed that all the decorating has been completed, along with the new floor and electrical work. The committee are still investigating the possibility of increasing the parking area. As the hall is now fit for use the PC will start to alternate their meeting between the two village halls. Cllr Randall also attended a CDA & EHDC cultural meeting which discussed events for village halls that can aid their use.

Waterford Marsh Trees: Richard Young from CMS has suggested a further tree survey is completed on the marsh to get a second opinion. Cllr Oakins will arrange.

Breach in River / Waterford Marsh:

- The marsh has now been topped and the PC are splitting the cost with CMS. The PC will contribute £300.
- The new fencing proposal recommends that the Vicarage Road end of the marsh will become a recreational area and the cattle will not be able to access that area. It will be fenced off then run along the riverbank so walkers can walk away from the cattle if they wish.
- Solar powered drinking troughs will be installed, and the two existing troughs will be moved.
- Cllr Oakins showed the proposed plans to the Cllrs.
- The work will be completed by CMS by 1st May 2021.

The fish survey was completed by the Environment Agency.

Waterford Heath: The Heath meeting has not been held due to staff changes.

Internet Banking: The bank mandate has been updated with all the new signatures and changed to allow one signature for the purpose of internet banking only. The clerk is waiting for confirmation from HSBC.

Waterford Village Hall Application: A planning application for a new hall will be submitted imminently.

Bus Shelter, Waterford: Cllr Crofton has advised he does have some funds which will help towards the renovation of the shelter. Cllr Oakins will get some plans drawn up and quotes for the work to be done.

Bridge Damage, Vicarage Lane: Herts Highways are currently reviewing the damage. Nothing further to report.

Parish Council Website: The clerk has found someone to manage the website on behalf of the PC. He will also audit the website to see what needs to be done to tidy it up.

Speeding Traffic: Cllr Oakins has contacted Paul Avery (Stapleford resident) and advised that the PC have passed it over to Cllr Crofton to pursue. He confirmed that the PC will always support any traffic calming measures in the villages.

Children Playing Sign Church Lane: Highways have advised that they have passed this over to Cllr Crofton as its his responsibility. The PC are waiting for a response.

Church Lane, Stapleford: Work on the bridge has now been delayed and no date given for when it will start. The lane past the school is being prepared for the extra traffic that will need to use it when Church Lane is shut.

Walk Leaflets: Cllr Randall will organise some more leaflets.

3. Correspondence:

- Various magazines/ journals received.
- HSBC - review on account
- Clerk replied to Cllr Crofton to confirm the PC would be interested in a defibrillator for the village

4: Finance and accounts

The council is asked to approve / note the following payments:

1. V PASKELL SALARY	£250.00
2. V Paskell – Expenses	£156.40
3. Frank Cooper & Son	£80.40

RECEIPTS

28.9.21	PRECEPT ½	£3250.00
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BALANCES

Current Account - £15932.39 as at 21st OCTOBER 2021

Money master Account - £349.05 as at 21st OCTOBER 2021

Note: Cllr Oakins has received an invoice from C Ward for the littler picking. A cheque for £696 was raised at the meeting.

Planning:

New Applications:

- 47 High Road, Waterford, land adjacent for a new home.
- Willow Cottage, Waterford.
- 9 Waterford Common

Applications Granted: None

Applications Refused:

- 15 Vicarage Lane

Any other business:

Cllr Randall confirmed it was the River Beane AGM next month.

Stapleford Village Hall have advised they have some spare chairs if Waterford Village Hall are interested. Cllr Oakins will ask the committee.

Date of next meeting: The next Parish Council Meeting will be held on Thursday 9th December 2021 in **Stapleford Village Hall**, High Road, Stapleford at 7.30pm. (Subject to Covid Restrictions). All meetings are COVID secure with social distancing.