

1<sup>st</sup> October 2025

**To: Cllrs John Oakins, Alison George, Alan Roe, Marcella Randall, Robert Bewick**

Councillors are respectively summoned to attend this meeting for the transaction of business in the agenda below.  
The meeting is open to members of the public and press.

**Stapleford Parish Council Meeting**  
To be held on  
**Thursday 16<sup>th</sup> of October 2025**  
**Waterford Village Hall at 19:30pm**

**Agenda**

- 1. Apologies**  
To receive and accept apologies for absence.
- 2. Minutes**  
To confirm the minutes from the 4<sup>th</sup> of September as an accurate record of proceedings
- 3. Traffic Calming Measures**
- 4. Rat running off the main road**
- 5. Waterford Village Hall**
- 6. Stapleford Village Hall**
- 7. Waterford Marsh**
  - a. Memorial Bench
  - b. Memorial Tree
- 8. Stapleford Playing Field**
- 9. Parish Council Website**
- 10. Correspondence**
- 11. Finance and Accounts**
  - a. To authorise payments
  - b. To note receipt of income
  - c. To receive summary report of receipts and payments
  - d. To receive bank reconciliation
- 12. Planning**  
To receive a planning report on applications and decision
- 13. Date of next meeting**

*P Houghton*

**Clerk to Stapleford Parish Council**

*To assist in the speedy and efficient despatch of business, members requiring further information or clarification on items included on the agenda are requested to enquire prior to the meeting.*