

**MINUTES OF THE MEETING OF STAPLEFORD PARISH COUNCIL
HELD ON 20th OCTOBER 2022 IN WATERFORD VILLAGE HALL, AT 7.30 PM**

The meeting commenced with the following members present: Cllr J Oakins (Chairman), Cllr M Randall, Cllr A George, Cllr Alison Juniper, Cllr A Roe

Apologies: None

In Attendance: V Paskell (clerk), Cllr M McMullen, Danielle Houghton (new parish clerk)

1: Minutes of the meeting held on 15th September 2022: Signed as a true record.

2: Matters arising from the minutes.

Waterford Hamel S106: Clerk emailed Matthew Cottam, he has advised that he is no longer responsible for S106, but has passed on the details to be dealt with when a new person is appointed. Clerk to email Cllr Ken Crofton to see if he can assist.

Waterford Marsh Trees: Cllr Oakins is obtaining estimates for the work that is required to be completed over winter from Robin Juniper and Peter Musk.

Breach in River / Waterford Marsh: Cllr Randall and Cllr Oakins attended a meeting with the Environment Agency and CMS on 21st September to discuss the river breach. It was decided that option 2 would be adopted to formalise and strengthen the bridges. A full survey will be completed before the commencement of any work. The work will be completed by 2024.

Parish Council Website: The PC website address is now advertised in the parish news. It was noted that some people struggle to find the website as there are other Stapleford's.

Waterford Heath: Cllr Randall will contact Ian Coles the reserves manager to see when meetings will resume. Cllr McMullen will contact David Thorogood, the Environment Officer from EHDC for an update.

Internet Banking / change in mandate: The bank mandate has now been submitted; PC are waiting for confirmation from HSBC. New clerk will follow up and as the mandate will need to be changed again.

Waterford Village Hall Application: Nothing further to report. The application is still with EHDC planning.

Bus Shelter, Waterford: Cliff Ward has cleared and tidied around the bus shelter. Cliff will be asked to tidy around the bus shelter monthly when he completes the litter picking.

Defibrillators for Stapleford & Waterford: The PC is considering funding two defibs, one for each village. The approx. cost including installation is around £2000. There is currently no external funding available for defibrillators. The PC has agreed that if each village can raise £1000 the PC will match it to get them installed.

Noticeboard Replacement: Cllr George will obtain some prices.

ROSPA reports: Passed to Cllr Oakins and Cllr George to review.

Damaged fencing Network Rail: Cllr Oakins confirmed that the fence now appears to be intact.

Marsh Cutting: This has now been completed.

School Buses: Cllr George will follow up as the new services are not working, the buses are full by the time they reach the villages.

3: Correspondence:

- Various journals
- Email from Hope Merriman (Herts Highways) advising that the SID warranty for Waterford requires renewal at a cost of £1000. Clerk to find out period of warranty and consequences of not renewing.

4: Finance and accounts

The council is asked to approve / note the following payments:

1. V Paskell Salary	£250.00
2. V Paskell - expenses	£50.04
3. Mynott & Son – Grass cutting marsh	£480.00
4. HMWT – subs	£40.00
5. EHDC – playground inspections	£113.60
6. Stapleford Village Hall hire	£52.50

RECEIPTS

BALANCES

Current Account - £15,391.72 as at 21.9.2022

Money master Account - £349.20 as at 21.09.22

5: Planning:

New Applications:

- 19 Barleycroft – No objection Applications
- 33-35 Clusterbolts. The PC object to the removal of the condition as there is very little affordable housing in Stapleford.

Granted: None

Applications refused: None

6: Any other business:

Cllr Juniper is concerned over the number of cars using Vicarage Lane as a rat run, the road is unsuitable for the numbers of vehicles using it and would like the road to become access only. Clerk to contact Ken Crofton to see what can be done regarding the issue.

Cllr George reported that despite spending the money re surfacing the entrance to the park in Stapleford the gate area is still flooding. The PC needs to consider what can be done to rectify the problem.

Cllr George reported that the football nets in the park need replacing. Cllr George will investigate the cost.

Cllr George reported that parking was a problem at school time in Church Lane / Clusterbolts with school parents ignoring the yellow lines. Cllr George will see if the PCSO can come out at school time to warn people.

Cllr Randall reported that Stapleford village hall committee have contacted the Woodhall Estate to see if further parking can be created for the hall.

Date of next meeting: The next Parish Council Meeting will be held on Thursday 8th December 2022 in **Waterford Village Hall**, High Road, Waterford at 7.30pm.