

**STAPLEFORD PARISH COUNCIL**

**I HEREBY GIVE YOU NOTICE OF AN ORDINARY MEETING OF STAPLEFORD PARISH COUNCIL TO BE HELD AT WATERFORD VILLAGE HALL, HIGH ROAD, WATERFORD, HERTFORDSHIRE ON TUESDAY 8<sup>th</sup> DECEMBER 2016 AT 7.30pm**

**AGENDA**

- 1. Apologies for Absence**
- 2. Minutes of the Meeting of 1<sup>st</sup> November 2016**
- 3. Matters Arising from the Minutes**
- 4. Correspondence**
- 5. Finance & Accounts – Monthly report, approval of accounts**
- 6. Planning**
- 7. Any other Business**
- 8. Date of the next meeting**

**Vicki Paskell – Clerk to the Parish Council**

**PLEASE NOTE THE CHANGE IN VENUE: THE PARISH COUNCIL IS HOLDING THIS MEETING IN WATERFORD VILLAGE HALL**